

***Serra Retreat Center Inc.***  
**BOARD OF DIRECTORS & EXECUTIVE DIRECTOR**

**CONFLICT OF INTEREST STATEMENT**

As a member of the Board of Directors or Executive Director of the Serra Retreat Center, Inc. (the Board/ED), I am committed to maintaining the highest level of public trust and confidence in its accountability and compliance under the laws of the State of California.

I am, therefore, committed to adhering to the following Standards of Conduct:

1. My activities as Director/ED shall not be undertaken to advance or protect my own personal financial interests, or the interests of others with whom I have a relationship, in a way that is detrimental to the interest of the Serra Retreat Center, Inc.
  
2. If a matter comes before the Board or me that may have an impact on my own financial interests, or the interests of others with whom I have a financial relationship, I will disclose that impact to the appropriate member of the Board.
  
3. When a matter has an impact on my own financial interest, or the interests of others with whom I have a financial relationship, a conflict interest or potential conflict of interest may be presumed. If such is the case:
  - a. I will disclose that conflict and/or impact; and
  
  - b. I will refrain from discussing (and/or voting on) that matter if so directed by the Board, its bylaws, policies and or procedures, or any of its committees.

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Date

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Signature of Board Member/ ED

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Print Name